

## RESOLUTION

### Re: AWARD OF BLANKET PURCHASE ORDER FOR BOTH CHILDREN'S AND ADULT BOOKS

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- WHEREAS: The City of Dover, NH Public Library is a member of the New Hampshire Library Book Purchasing Co-op; and
- WHEREAS: The Co-op, via a competitive bid process, identified Baker and Taylor as the book wholesaler most advantageous in terms of services and pricing for various children's and adult books; and
- WHEREAS: The City can take advantage of the substantial savings realized by using Baker & Taylor as their book supplier.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Blanket Purchase Order to Baker and Taylor of New York, NY for the purchase of both Children's and Adult Books, as needed, to be charged to the following accounts:

<i>ACCOUNT #</i>	<i>DESCRIPTION</i>	<i>APPROPRIATION</i>	<i>UNENCUMBERED BALANCE</i>	<i>CHARGE</i>
1000-45500-4748-0000-00-39	Books & Collections	\$80,000.00	\$78,605.00	\$60,000.00 (estimated)
3455-45500-4748-0000-00-39	Books & Collections	\$39,000.00	\$38,629.00	\$23,000.00 (estimated)

Approved as to form:

Sponsored by:

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George Wattendorf  
Legal Division

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Mayor Scott Myers by Request

Approved as to Funding:

Recorded by:

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Jeff Harrington  
Finance Director

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Judy Gaouette  
City Clerk

The City Manager recommends this Resolution be adopted.

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#### Bid Information:

This is a situation whereby the City of Dover, NH is able to take advantage of a bid solicitation generated by a State of New Hampshire agency for a vendor to supply various types and quantities of books, "as needed". We would receive the same pricing schedule as the other members of this Co-op organization.

#### Award Information:

Blanket purchase order for repeat use of a specified vendor from the date of issue, prices to hold for one (1) year at guaranteed rates, and acquisition limited only by funding availability.

#### Purchasing Information:

<b>Type:</b>	Purchase Order	<b>Advertised:</b>	No
<b>Invitations Mailed:</b>	NH State Library Bid	<b>Number of Responses:</b>	N/A
<b>Warranty:</b>	N/A	<b>Terms:</b>	net 30, FOB Dover
<b>Work Bonded:</b>	No	<b>Contract:</b>	No
<b>Prices will hold for:</b>	One (1) Year	<b>Estimated Delivery:</b>	As needed
<b>Recommended Award to:</b>	Baker and Taylor New York, NY	<b>Fund:</b>	General
<b>Other Approvals Required:</b>	No	<b>References Checked:</b>	Satisfactory
<b>Previously Worked for City:</b>	Yes	<b>Reason for Council Approval:</b>	Estimated to be \$25,000.00 or more

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Daniel J. Kelly  
Purchasing Agent